

**From:** [Oldroyd, Shelby Q.](#)  
**To:** [McGory, Julia](#); [Sims, Andrea](#)  
**Cc:** [Crocetta, Alison](#); [Vankeerbergen, Bernadette](#); [Heysel, Garrett](#); [Horn, David](#)  
**Subject:** Linguistics 4100  
**Date:** Wednesday, August 12, 2020 3:27:00 PM

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Good afternoon,

On Friday, August 7, the ASC Curriculum Committee reviewed a proposal to offer a distance learning version of Linguistics 4100.

The Committee unanimously approved the request with two contingencies and one recommendation:

- Contingency: The syllabus includes outdated technology language (i.e. Windows 7 is no longer supported). Adjust the technology language.
- Contingency: The course appears to be synchronous, but this is unclear. This should be clarified. If the course is synchronous, the attendance requirements for synchronous sessions should be provided. Additionally, the policies for missed and late assignments should be provided.
- Recommendation: The rationale for requesting permanent DL status is minimalistic, and the department could provide a more thorough rationale.

I will return Linguistics 4100 to the department queue via [curriculum.osu.edu](http://curriculum.osu.edu) in order to address the Committee's requests.

Should you have any questions about the feedback of the Committee, please feel free to contact Alison Crocetta (faculty Chair of the ASC Curriculum Committee; cc'd on this e-mail), or me.

Best wishes,  
Shelby

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